

Friday, January 19th, 2024  
1:00pm EST to 1:58pm EST

**International Association of Interviewers (IAI)  
Midwest Chapter Executive Board**

Attending:

Kevin Morrison    2<sup>nd</sup> Vice Chair  
Amy Spang        Secretary  
Axel Diaz         Marketing Chair  
  
Wayne Hoover    Sponsor  
  
Emily Kuhn        IAI  
  
Stefanie Hoover   Former Chair

Wayne reviewed process for meeting motions, etc. with team as we transition into 2024.

Kevin made motion to begin the meeting – Axel gave first motion and Amy gave second

Kevin acknowledged Joel has made decisions to step away from the role with the chapter. Kevin discussed the applications as there are multiple applications for positions with the board.

Kevin reviewed open positions currently on the board – right now 1<sup>st</sup> chair and 2<sup>nd</sup> chair are open – opportunity for both Amy and Axel to move up.

Kevin made motion to move Amy to vice chair 1 and Axel vice chair 2. Wayne gave motion to move and Stefanie gave second motion.

Kevin goal to work this year in partnership with the other chapters, so we are not just working as an independent chapter. This year we can bring some new ideas to the table and grow how we focus on development – innovation.

Kevin reviewed the applications and how he evaluated with a point scale utilized to help filter thru the applications and what they bring to the table – years of experience, linked in, followers/engagement.

Wayne suggested to add an additional position focused on special projects and perhaps have a subcommittee. Use as position to help grow the chapter but also future executive board members.

What's next? Do we bring them in to interact/see the goals of the group? Do we invite based on the application and personal interaction we have had? Decision made to review the applications and provide the short list of people to invite the top candidates to a quick meeting.

Fill top 3 positions on the board and then potentially add the additional applicants to the sub-committee while they learn about the group and/or achieve the CFI certification. Took time to review the applicants on the call, share personal experience with the applicants and identified top 3 contenders. Both Axel and Amy will reach out to the applicants for just a quick touchbase – Axel and Amy to reach out to 4 each – Amy top 4, Axel bottom 4.

Kevin reviewed the previous activity on the LinkedIn and IAI chapter communication. How to return to utilizing the avenues for communication and engaging with those who are a part of the Midwest chapter.

Kevin reviewed the plan for 2024- land an overview calendar for the year – not set in stone, but an overall plan.

Plan for the year will also include monthly meetings with the team – will choose time of month, etc. at end of January.

Need to have selection of new board members into the group by end of January – then will have a follow up call with the new board members to create the year plan view.

Discussion on how to share the documents – one drive, on website, etc. Recruiting tool potential as well? For now, Kevin will utilize one drive to share the documents with everyone at this time.

Motion to close the meeting by Amy Spang, Second by Axel Diaz.

*Notes by Amy Spang*